

Faculty of Science and Technology
Minutes – Faculty Council Meeting
Friday, April 10, 2015
12:30 – 2:00 p.m.
ICSS Boardroom – Building 395, Room 210

Present: Don Noakes, John Amaral, Todd Barsby, Eric Demers, Brian Dick, Don Furnell, Huizhu Liu, Sandra Johnstone (EASC representative), Aubrey Robertson (student representative), Rae-Anne Savard (Recorder)

Regrets: Bill Beese, Dave Bigelow, Greg Klimes, Tim Stokes

Guests: **Kathryn Snow**

Approval of Agenda

Move up approval of ENGR 110 and SCIE 350 new course proposals.

Motion to approve: T. Barsby

Seconded: H. Liu

All in favour: **CARRIED.**

Approval of Faculty Council Minutes – March 6, 2015

In the Senator's Report, remove the paragraph regarding the Psychology Department's proposal to drop MATH 161 as a prerequisite for B.Sc. and B.A. degrees.

Motion to approve: T. Barsby

Seconded: D. Furnell

All in favour: **CARRIED.**

Dean's Report

Don Noakes reported that he has been busy with fiscal year end.

Don clarified the relationship between our Faculty and the Natural Resources Extension Program (NREP). Technically, NREP reports directly to Susan Allen for all administrative matters; however, the Dean of Science and Technology is responsible for NREP's budget.

New course and program proposals for NREP must be vetted at Council meetings and, since our Dean is responsible for their budget, it makes sense that our Council members undertake vetting of the proposals.

Darren Hebert will be invited to Council meetings to answer any questions regarding course and program proposals.

There is no update on capital funding. We received \$30K for chemical waste disposal and we will obtain a storage container for the fume hoods that are currently being stored at an off-campus facility that is closing down. Even though the Board approved it, there is no update on the 2015-2016 budget.

Another regular position is available in Fisheries and Aquaculture, as Duane Barker is leaving VIU. The current job posting was revised to advertise for two positions and was posted again. The Search Committee will review the whole pool of candidates that applied for both positions. The RMAP Selection Committee is short-listing candidates for one position.

Update on SPA Program

Kathryn Snow, Manager of Planning and Analysis, reviewed the new matrix for Summative Program Assessment (<https://www2.viu.ca/upa/SA.asp>). She can be contacted for assistance in interpreting the data. To align the information with the SPA, she suggested referring to other 2010 SPAs, if a program is similar and if it is under review. Chairs must submit completed reports to the Dean by May 15.

SPA reports will be discussed at the June Council meeting.

Tableau 8.3 has been loaded onto all faculty desktops, and it can be installed on lap-tops at no charge.

Senators' Report

Brian Dick reported that Planning & Priorities is creating a new moniker for joint class offerings. These interdisciplinary courses would be team-taught and students would get credit for both.

There are on-going discussions at P&P regarding the new program proposal for a Bachelor of General Studies. This program would help students who need to satisfy the amount of credits they need to complete a degree.

Curriculum Committee Submissions:

New Course Proposal: ENGR 110

Council reviewed the proposal and it was approved.

Motion to approve: H. Liu

Seconded: S. Johnstone

All in favour: **CARRIED.**

New Course Proposal: SCIE 350

Council reviewed the proposal and requested that the credits be revised from none to 3.

Motion to approve: T. Barsby
Seconded: S. Johnstone
All in favour: **CARRIED.**

New Course Proposals: NREN 013 and NRFS 004, 011, and 020

The proposals were tabled until the next Council meeting.

Revisions to Faculty By-Laws

- Formalize other Standing Committees (e.g., P&P Sub-committee and Curriculum Committee Sub-committee)
- Appoint Administrators as Faculty members, including Dean
- Non-regular (temporary) instructors holding appointments less than 50% within the faculty are non-voting members: appointments for the term, for the year, or both if teaching both terms?

This item was tabled until the next Council meeting.

Additional Item: Timing of Animal Care Approval for New Courses

This item was discussed at the February 6, 2015 Faculty Council meeting.

It was mentioned that the following statement needed clarification, and that it should read as follows:

“Liz Gillis provided a summary of the process and timelines, and she noted that all new courses that use animals would require an animal use protocol or a protocol under development before they are sent to Curriculum Committee.”

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Motion to adjourn: T. Barsby  
Seconded: A. Robertson  
All in favour: **CARRIED.**

Meeting adjourned at 2:00 p.m.