

**Faculty of Science and Technology
Faculty Council Meeting
Friday, February 8, 2019
12:30 to 2:00 p.m.
ICSS Boardroom - Building 395, Room 210**

MINUTES

Present: Don Noakes, Dan Baker, Jennifer Dawson, Brian Dick, John Morgan, Samuelle Simard-Provencal, Caroline Josefsson, Eric Demers, Gara Pruesse, Jerome Lesemann, Todd Barsby

Regrets: Doug Corrin, Daniela Fischer-Russell, Andres Enrich, Mark Noyon, David Bigelow, Liz Gillis

Guest: Lydon Allbury – IT Updates 12:30 pm
Deferred to April 1, 2019 meeting

Approval of Agenda 12:45 pm
MOTION: (Pruesse/Baker)
Moved that the agenda be approved as presented. Carried.

Approval of Faculty Council Minutes – January 11, 2019 12:50 pm
Motion: (Pruesse/Barsby)
Moved that the January 11, 2019 meeting minutes be approved as presented. Carried.

1) **Dean’s Report** Don Noakes 12:55 pm

- Two reports were distributed highlighting the awards available and presented to Science and Technology students. As a Faculty, we gave out 109 awards in 2017/18 with an average award of \$157 per student FTE (only International and Health & Human Services were higher than ourselves). Faculty are encouraged to let students know that these scholarships and awards are available and that some assistance may be available to help complete applications if necessary.
- Budget. The 2019/20 budget was essentially a rollover as we received no additional funds for new positions to support our new majors. The Consolidated Revenue Plan will be presented to P&P on Monday and then to Senate. The case for additional resources for new positions will continue to be put forward in particular to the new President.
- An update on the Academic Plan – ‘Access to Excellence’ was prepared by the Provost and has been distributed to Faculty Council. There are a number of ‘Objectives’ that Faculty Councils will need to take the lead on, and they are identified in the report.
- Gara and Brian will provide a more detailed report from Senate but one issue that will need significant discussion and input is the policy/procedures on intellectual property.
- Thanks to those participating in Discovery Days on February 26th and 27th.
- There has been a significant number of student issues (more than normal levels) arise that have been very time consuming to deal with and not all have been resolved. I appreciate the input and support from the faculty involved in those issues.

- An all Faculty meeting is scheduled for Friday March 8th. Carol Stuart will be attending and we will be presenting the revisions to our bylaws for consideration.
- Strategic Plan – Daniela is currently away. Don will check to see where this is at.

2) **Senators' Report**

Gara Pruesse/Brian Dick

1:05 pm

Educational Standards – this has been sent back to the Educational Standards Committee for further review (see Alexandra's recent email for an update).

Student No Show Policy – the no show policy was reviewed, and has been sent back to Education Standards Committee for further review (see Alexandra's recent email for an update).

Senate passed some items on Senate By-laws:

- All standing committee meetings (except Awards and Honours) are open meetings.
- Committee Chairs – a Chair can be elected a maximum of 2 times (for a maximum of 3 years), and then a year break needs to be taken from the position.

Intellectual Property and Commercialization – it was proposed that all Faculty must disclose their IP development. It is proposed that the university would receive 10% of any net revenue earned from Commercialization of the IP developed, if VIU resources are used. This will be taken to Provost Council first and then to Faculty Councils for discussion.

Forestry Program changes were approved.

Emeritus Designation Update - currently Emeritus designations are appointed only when the employee was a regular faculty member for a minimum of 10 years. It was proposed that this be changed so that non-regular faculty members would be considered for the Emeritus designation.

3) **Final Review of Bylaws (Attachments 1 & 2)**

Liz Gillis

1:15 pm

Motion to approve the amended Bylaws, and that the Bylaws be moved forward to the All Faculty meeting in March. (Barsby/Pruesse)

3.2e – remove from document

The By-laws were approved with the removal of 3.2e as above. Carried

Further Discussion:

It is recommended that a standard email be created and sent to all Science & Technology Faculty with the approved minutes attached after each Faculty Council meeting. If there are any concerns with any decisions made, Faculty will be asked to bring those concerns forward.

An Agenda item could be added to the All Faculty Meeting Agenda with a summary of all decisions made at Faculty Council meetings.

5.2g – indicates the following: *Members of the Faculty who have been elected to serve on the University Senate or any of the Standing Committees; such members of the Faculty Council shall be ex officio and non-voting.* We need to ensure that these members are invited to Faculty Council meetings.

4) **Curriculum Committee Rep Discussion Request**

Todd Barsby

1:30 pm

Currently students require 120 credits to graduate.

Note 1 indicates the following: *Courses consisting primarily of field work, co-op placement, or preceptorship/internships are not normally eligible for selection.*

Discussion:

- Computing Science has a 9 credit co-op that doesn't apply to the 120 credit requirement and explicitly indicates this on the Program information. The Co-op is optional. There will be a co-op component built into the Aquaculture Minor that will be optional.
- It was agreed that there isn't significant concern with the current wording. "Not Normally" needs to remain in the wording.
- Programs should note on their Program pages what the expectations are around co-ops if they are available.

5) **Declaring Major/Minor on Entry to Year 1 BSc**

Todd Barsby

1:40 pm

Does Science & Technology want to have 1st year students declare their Major/Minor when they register?

- If a student does declare the advantage for them is reserved seating.
- If students do declare, this is a great help to Advisors when they are working with students
- There is no cost to changing educational goals.

Todd will invite the Associate Registrar to a meeting in the future to discuss this further.

6) **Physics & Engineering Course Changes (Attachments 3 – 10)**

Brian Dick

1:50 pm

Motion to approve the ENG 107 course changes. (Dick/Pruesse)
Approved with minor updates. Carried

Motion to approve the ENG 108 course changes. (Dick/Pruesse)
Approved with minor updates. Carried

Motion to approve the ENG 109, 208, and 209 course changes. (Dick/Demers)

- Learning objectives will be attached
- Class size – Brian will verify if it should indicate "1"

Approved with updates. Carried

7) **CSCI 461 (Attachment 11)**

Gara Pruesse

Motion to approve CSCI 461 course changes. (Pruesse/Barsby)

- New Prerequisite is 460. A note should be made in CMS that the prerequisite is not an increase, as the course is currently not active.
- A course outline will be created and attached.

Approved with updates. Carried

Meeting Adjourned 2:10 p.m.