

Faculty of Science and Technology
Minutes – Faculty Council Meeting
Friday, January 10, 2014
12:30 - 1:30 p.m.
ICSS Boardroom – Building 395, Room 210

Present: Greg Crawford (Chair), Todd Barsby, Doug Corrin, Eric Demers, Brian Dick, Don Furnell, Dustin Howie (Student Representative), Greg Klimes, Huizhu Liu, Dean Slonowsky (Vice-Chair, Member-at-Large), Tim Stokes, Rae-Anne Savard (Recorder)

Regrets: John Amaral, Dave Bigelow

Approval of Agenda

Motion to approve: D. Corrin
Seconded: G. Klimes
All in favour: **CARRIED.**

Approval of Faculty Council Minutes - November 29, 2013

Motion to approve: D. Slonowsky
Seconded: B. Dick
All in favour: **CARRIED.**

Dean's Report

Greg Crawford spoke briefly about his resignation. He is working with Dave Witty to assist with the transition. Witty requested a Faculty meeting to give faculty an opportunity to weigh in on what they want from a new Dean. Witty is also working with an employment agency and will be forming a search committee.

At the December Faculty meeting, Greg indicated he wanted to revisit our visioning in the Spring. Given the fact of his resignation, he asked Council members to seek feedback from their departments on whether they would like to start this process in the Spring or wait until a new Dean is onboard (e.g., for Fall).

<p>ACTION: <u>Faculty Council members</u> to seek feedback from their departments on whether to start the “revisioning” process for the Faculty this Spring or to wait until the arrival of the new Dean.</p>
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Greg mentioned that the 2014-2015 budget isn't available yet. He wants to start prioritizing the needs of the Faculty for the 2015-2016 budget starting this May.

Greg is attending a Provost workshop on recruitment, “conversion” and retention. If appropriate, he will share the summary of notes with Council. He will provide an update on recruiting and the timeline for faculty engagement.

ACTION: Greg Crawford to determine what Provost Council workshop recruiting/conversion/information to share with Council.

ACTION: Christine Couture to add agenda item for Spring Faculty meeting: Recruitment/conversion/retention.

Senators' Report

Dustin Howie reported that Senate is working on housekeeping issues and on the Faculty of Social Sciences' By-laws language.

Todd Barsby was unable to attend the last Curriculum Committee meeting. From the Committee's minutes, it appears that they are discussing the purpose of course syllabuses, which may lead to changes to the current Course Outline template.

RMOT Update

Greg Klimes reported that RMOT 497 was moved to the Spring semester (housekeeping). Also, a new third-year course, Forensics Science, is in development (a lot of interest) to replace FISH 307.

Curriculum Committee Submissions

New Course Proposal – CHEM 398:

Council members suggested Todd take a look at the special topic MATH 370 and GEOL 390 course outlines. There was some concern about the topic not showing on students' transcripts and that there is possible duplication in taking the course. To avoid these problems, it was suggested to create a course code for each special topic.

Council approved the new course proposal, with amendments to change the prerequisite to minimum of 6 credits of CHEM 2xx and permission of instructor (in line with the MATH 370 prerequisite language).

Motion to approve as amended: T. Barsby
Seconded: E. Demers
All in favour: **CARRIED.**

Course Change Proposal – ENGM 141:

Request to increase prerequisite to both PHYS and MATH 121 to minimum of "C" based on feedback from the instructors that students are inadequately prepared to pass. The prerequisite change will not take effect until 2016.

Motion to accept prerequisite changes to ENGM 141: B. Dick
Seconded: D. Corrin
All in favour: **CARRIED.**

Course Change Proposal – PHYS 122:

Request to increase PHYS 121's prerequisite to "C" as students are inadequately prepared and are not demonstrating success in passing PHYS 122.

Motion to accept prerequisite change to PHYS 122: B. Dick

Seconded: E. Demers

All in favour: **CARRIED.**

***Discussion: Do we want to know more of the resources available in Advising?
Do we require and early alert demonstration/workshop?***

It was recommended that Advising check in with Chairs and their departments on a regular basis.

Motion to adjourn: D. Corrin

Seconded: G. Klimes

All in favour: **CARRIED.**

Meeting adjourned at 1:20 p.m.