

**Faculty of Science and Technology  
Faculty Council Meeting  
January 11, 2019  
12:30 to 2:00 p.m.  
ICSS Boardroom – Building 395, Room 210**

**MINUTES**

**Present:** Don Noakes, Liz Gillis, Jerome Lesemann, Mark Noyon, Gara Pruesse, Dan Baker, Jennifer Dawson, David Bigelow, Eric Demers, Brian Dick, Samuelle Simard-Provencal

**Regrets:** Todd Barsby, Daniela Fischer Russell, Doug Corrin, Andres Enrich, Caroline Josefsson,

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**Approval of Agenda  
Agenda**

**Additional Agenda Item:** Safety Protocols for Field Trips

**MOTION:** (Demers/Lesemann)

Moved that the agenda be approved with the addition of the item as noted above. Carried.

**Approval of Faculty Council Minutes – December 7, 2018**

Motion: (Pruesse/Demers)

Moved that the December 7, 2018 meeting minutes be approved as presented. Carried.

**1) Dean's Report**

**Don Noakes**

- VIU's Computer Systems will be down starting at 6 AM on January 19<sup>th</sup> through 6 PM January 20<sup>th</sup>. There will be no email access or web access so faculty should avoid having assignments due during that time period as students will be unable to submit online.
- Current discussion on whether to extend the date for withdrawal from a course until the end of classes (essentially eliminating late withdrawals). The proposal will be discuss at Education Standards Committee.
- Canada Research Chair. Neither of the proposals from Science and Technology will move forward at this time. A single chair is currently available and VIU will advertise in the following three areas: Indigenous Education; Physical Literacy; and Human Dimensions of Environmental Health, Sustainability, Sustainable Leisure and Community Resilience. There may be opportunities for an industrial research chair,
- Presidential search is progressing well but given the confidential nature of the process there will be no information until the search concludes. Unfortunately the AVP Student Affairs position has not been filled and the search will continue. The Dean of International Education has been hired.
- Centre for Innovation in Fish Health. We received funding from the Province to install four environmental chambers in Building 373. These will allow much greater control over the environmental conditions (specifically temperature) when conducting work with shellfish and finfish. The primary users will be Tim Green and Spencer Russell. Official announcement/opening will be on Monday January 14, 2019.
- Budget. No updates on next year's budgets but hope to have some information later in January or early in February. Send Don an email if you have any requests for expenditures or purchases.
- Science and Technology Health and Safety Committee. We received a note from Kim Sharpe encouraging the reconstitution of this committee.
- The next Course Scheduling and timetabling meeting is scheduled for February 15th.

**2) Senators' Report**

**Gara Pruesse/Brian Dick**

No Report

**3) Curriculum Committee Rep Discussion Request**

**Todd Barsby**

Deferred to next meeting

**4) Declaring Major/Minor on Entry to Year 1 BSc**

**Todd Barsby**

Deferred to next meeting

**5) Math Minor and Major Program changes (Attachments 1-3)**

**David Bigelow**

Motion: To approve the changes to Math Minor and Major. (Bigelow/Demers)

Math 317 – the effective date needs changing

Minor Program Change Document: Eric will send David some text to be added to the document.

Approved with changes. Carried

**6) RMAP new course proposal (RMPT 275 0 wildlife Techniques**

**Liz Gillis**

Motion: To approve the new course proposal for RMOT 275. (Gillis/Bigelow)

- The department will be seeking Animal Care approval, and wording will be added.
- There will be minimal to no cost to run this program, as the department already has the equipment that will be required.

Approved with changes. Carried

**7) Safety Protocols for Field Trips**

**Lesemann**

With the new safety protocol that is in place regarding no Alcohol consumption on field trips, Jerome voiced a question/concern regarding Faculty's liability.

- How do faculty "police" students 24 hours per day, and what is Faculty's liability if a student does drink? There are rules in place to deal with students who are disruptive on a field trip.
- How is International handling this? Eric will contact International to determine how they are dealing with this for their Travel Abroad trips.

A Field Trip is considered an extension of a worksite. Faculty is responsible to provide all students participating with a copy of the Field Trip Safety Plan.

Meeting adjourned at 1:45 p.m.