

Faculty of Science and Technology
Minutes – Faculty Council Meeting
Friday, January 16, 2015
12:30 – 2:00 p.m.
ICSS Boardroom – Building 395, Room 210

Present: Don Noakes (Chair), Bill Beese, Brian Dick, Eric Demers, Greg Klimes, Huizhu Liu, Sandra Johnstone, John Amaral, Todd Barsby, Rae-Anne Savard (Recorder)

Regrets: Dave Bigelow, Don Furnell, Aubrey Robertson (Student Representative)

Guest: Kim Sharpe

Approval of Agenda

Motion to approve: G. Klimes

Seconded: H. Liu

All in favour: **CARRIED.**

Approval of Faculty Council Minutes – December 12, 2014

Motion to approve: B. Dick

Seconded: T. Barsby

All in favour: **CARRIED.**

Changes to Biosafety in Canadian Universities

Kim Sharpe, Advisor, Health and Safety Services, gave a brief overview of biosafety changes that will take effect in our teaching labs by the end of the year. Protocols similar to the Animal Care Committee's will be put into place between February and December. HPTA will provide guidance for risk assessment and training.

Trevor Davis, Research and Scholarly Activity, is working on policies and procedures, and training for faculty and staff will be provided. Kim is the primary contact for our Faculty. A new VIU Biosafety Committee will be established and will be comprised of faculty and staff from Science and Technology, as well as from Health and Human Services.

Dean's Report

Call for nominations: Faculty Vice-Chair and Member-at-Large

Don Noakes mentioned that there is a vacancy for the position of Faculty Council Vice-Chair, and that there is a vacancy for the position of Member-at-Large.

<p>ACTION: <u>Christine Couture</u> to call for nominations for both positions.</p>
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Convocation is coming up at the end of January. Don asked Council members to provide names of students for the Honourary Doctor candidates' lunch no later than January 23.

Postings for Greg Klimes' and Don Furnell's replacements are open and will close on February 25, 2015.

There has not been any word on the 2015-2016 budget, and no action taken on the Capital Plan for next year.

Senators' Report

Brian Dick mentioned that the P&P Sub-committee will be meeting on January 26, 2015.

Brian also spoke about the Summative Assessment criteria, which has been revised, made relevant, and includes clearer definitions of outcomes. Next week, Dave Witty will be making a presentation on the Summative Assessment Process at Town Hall meetings. Everyone is welcome to attend and provide feedback.

Science and Technology P&P Sub-committee Update

Council debated whether to continue developing the terms of reference for this sub-committee, to mirror Senate's terms of reference for standing committees, or to modify and adapt terms of reference from other Faculties. It was decided to wait and rewrite our faculty By-laws.

ACTION: Christine Couture to find out whether other Faculties' By-laws include P&P Sub-committees.

Christine to add Faculty By-laws as an item on the February 6th Council agenda.

Curriculum Committee Submissions

New Course Proposal: RMOT 165

Greg Klimes presented this new course proposal as a potential 3-credit course for first-year RMOT students, as well as for an off-campus extension course module. Following a discussion, it was determined that any extension course proposals must be forwarded to Continuing Education for consideration, and that this proposal go forward for RMOT students only.

Council also recommended the following revisions to the proposal:

Move the sentence "This course is experiential learning focused, both in classroom and field" to the end of the course description paragraph.

Change the duration to 15 weeks.

Change the prerequisite to “First year standing in RMOT diploma program,” and remove any reference to off-campus extension course.

Change the course outline, below grade scale, to “participants must obtain a grade of 60% or more to remain in the RMOT program.

Correct typos.

Motion to approve subject to revisions: B. Dick

Seconded: T. Barsby

All in favour: **CARRIED.**

Discovery Days: Grade 10

Don Noakes asked Council members to review the Discovery Days document and to contact the Office of Enrolment Management, if they are interested in participating.

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Motion to adjourn: T. Barsby

Seconded: B. Dick

All in favour: **CARRIED.**

Meeting adjourned at 2:00 p.m.