

Faculty of Science and Technology
Minutes – Faculty Council Meeting
Wednesday, June 5, 2013
11:00 am – 12:00 pm
ICSS Boardroom – Building 395, Room 210

Present: Greg Crawford, Brian Dick, Don Furnell, Huizhu Liu, Glen Pugh, Greg Klimes, John Amaral, John Morgan, Paul Lucas, Tim Stokes, Todd Barsby, Rae-Anne Savard (Recorder)

Regrets: David Bigelow

Approval of Agenda

Motion to approve: G. Klimes
Seconded: T. Barsby
All in favour: **CARRIED**

Approval of Faculty Council Minutes: April 22, 2013

Motion to approve: G. Pugh
Seconded: T. Barsby
All in favour: **CARRIED**

Dean's Report

Greg Crawford reported that faculty and student turnout at Convocation was very good. He expressed his appreciation to those who were able to attend.

An action item from the last meeting was for Greg and Christine Couture to ensure Faculty Council dates were determined early and posted on our Faculty website. This has been completed. A notice of meeting dates went out to the whole Faculty. Greg reiterated that Chair meetings will be held when necessary.

Greg mentioned that VIU B.A. student enrollment is currently substantially lower than last year, while enrollment for sciences is comparable to last year's.

Greg noted that VIU is a member of the Education Advisory Board, and that faculty members can obtain resources on student retention from this organization.

<p>ACTION: <u>Greg Crawford</u> will attempt to obtain enrollment statistics from other B.C. universities.</p>

Greg would like to remove the need for the Dean's approval for faculty when they are off campus, but he must get clarification from Human Resources before this goes ahead. He wants to continue to be made aware of who is covering instructional duties. A few Council members expressed concern about any liability under such circumstances.

ACTION: Greg Crawford to discuss off-campus approval issue with Human Resources.

Faculty is to continue to inform the Dean's Office of field trips. For articulation meetings, faculty must provide dates and approximate cost for the Dean's approval. The Dean's Office will keep track of actual costs for Articulation expense to possibly request more funding for next year's budget.

For international travel, faculty must request approval from the Provost's Office, via the Dean's Office, and provide dates and estimated costs (even if faculty members are using their own VIU cost centre).

Senators' Report

Brian Dick was elected as Chair of the Planning and Priorities Committee. He reported that changes to the Faculty By-laws should be postponed until Senate provides a template.

Curriculum Committee Submission

ENGR 112 Course Change Proposal: one seminar hour added

Brian must state that the workload remains the same under "What is the reason for this course revision?" He must also check the course title "Principles of Physics" for the Physics 12 prerequisite and make a revision, if necessary.

Motion to approve with revisions: T. Barsby

Seconded: P. Lucas

All in favour: **CARRIED**

ENGR 121 Course Change Proposal: one seminar hour added

Under "What is the reason for this course revision?" Brian must revise the language to clarify. He must also change ENGL 204 to recommended co-requisite for the transfer program.

Motion to approve with revisions: G. Klimes

Seconded: P. Lucas

All in favour: **CARRIED**

PHYS 122A Course Change Proposal:

Under "What is the reason for this course revision?" Brian must revise language to clarify.

Motion to approve with revisions: T. Barsby

Seconded: P. Lucas

All in favour: **CARRIED**

Engineering Transfer Certificate:

The revised curriculum is to allow students to complete the first year core course of VIU's Engineering Program before transferring to UBC or UVic. The program is intended to simplify the registration process, to allow prerequisite evaluation beforehand, and to fill seats with the top students.

Brian to check on the prerequisite name for Physics 12, to add ENGL 112 as a prerequisite, and to revise the wording "successful completion."

It was noted that a budget was to be provided, but was not yet available. Brian was directed to provide a budget for the next level of approval.

Motion to approve with revisions: G. Klimes
Seconded: P. Lucas
All in favour: **CARRIED**

ACTION: Greg Crawford to review revisions to Engineering Transfer Certificate proposal prior to submitting the proposal to the next stage of review.

Science and Technology Teaching Awards

Greg asked Council for volunteers to form a committee for this award; however, there were no volunteers. Discussion then revolved around having an award acknowledgement from the Institution, such as through the Teaching and Learning Centre, rather than from the Faculty.

ACTION: Greg Crawford to follow up on this item in the early Fall of 2013.

Information item: Department name change: RMOT Department

At the last RMOT Advisory Committee meeting, a recommendation came forward for the department to change the name to the Department of Resource Management and Protection. This change is believed to be more representative of both the Diploma and Degree, and that it would be more recognizable.

Motion to adjourn: G. Klimes
Seconded: G. Pugh
All in favour: **CARRIED**

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Meeting adjourned at 12:05 p.m.