

*Faculty of Science and Technology*  
**Minutes – Faculty Council Meeting**  
Friday, May 23, 2014  
12:30 – 1:30 pm  
ICSS Boardroom – Building 395, Room 210

**Present:** Greg Crawford (Chair), John Morgan, Todd Barsby, John Amaral, Huizhu Liu, Dave Bigelow, Brian Dick, Don Furnell, Eric Demers, Tim Stokes, Donna Giannakos (Recorder)

**Regrets:** Dustin Howie (Student Representative), Greg Klimes, Tim Goater, Dean Slonowsky, Doug Corrin

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### *Approval of Agenda*

Approved with the removal of the item “Biology Operating Budget.” (The topic will be covered under another agenda item.)

Motion to approve: T. Barsby  
Seconded: D. Furnell  
All in favour: **CARRIED.**

### *Approval of Faculty Council Minutes – May 9, 2014*

Motion to approve: T. Barsby  
Seconded: D. Bigelow  
All in favour: **CARRIED.**

### *Discussion: Science and Technology Department Feedback on B.Sc. MATH Requirement Proposal*

Dave Bigelow described chatting with a few colleagues at a Math articulation meeting about Math prerequisite standards for students entering a B.Sc. UVic Science students don’t have a grade requirement; however, they are required to have two semesters.

Eric Demers mentioned his understanding is that every time VIU students change their degree, they are charged another admission fee. He will find out from Admissions how this works.

Brian Dick will check with his department to see if they want to change it.

Greg Crawford tabled the topic and recommended it be brought forward again as an agenda item in January 2015.

## *Dean's Report*

No report at this time.

## *Senators' Report*

There was a brief Senate meeting, but there is no report at this time.

ACTION: Greg Crawford to contact the Dean of Management for feedback on Math and their hiring process.

## *Curriculum Committee Submissions:*

### Course Change Proposals:

Eric Demers proposed course changes in BIOL 350 and 465.

- To make BIOL 212 (Genetics) a prerequisite for BIOL 350.
- Simple housekeeping to correct contact hours for BIOL 465 to (3:3:0).

Motion to approve: J. Amaral

Seconded: D. Bigelow

All in favour: **CARRIED.**

## *Strategic Resource Plan for 2015-2016*

John Amaral spoke to a proposal for the next SRP to include a \$5000 increase in the Biology budget to cover shortfalls in operating costs (supplies in particular). He says there has been a supplies budget shortfall over the years that have varied between about \$5000 and \$10,000 and there was only one modest increase in the past 12 years. There was some discussion by John and Greg of complexities around managing budgets (e.g., unused resources intended to cover benefits costs would show up at the end of the fiscal year, when they could not be repurposed; maternity leaves are now charged directly to the relevant department; open purchase orders show as a committed expense until the POs are lifted). John noted that Biology frequently appears to run out of supplies money in December, and they are not allowed to spend any more. In consultation with the Dean, they are requesting an increase of \$5,000 in their operating budget.

Greg Crawford reminded other members of Council that other departments might bring issues they may bring important resource items forward for discussion at Council if they so wish. He noted that Council is a good place to weigh in on prioritizing governance-related proposals (e.g., new programs, with or without resource implications) but that there might also be an opportunity to bring operational proposals forward for information and potential discussion, whether or not Council was to determine how to prioritize those proposals.

There was some discussion as to whether or not all departments conduct an analysis of their operating expenses. Greg suggested department chairs should contact Sarie if they wanted assistance.

In regards to carry-forward funds, Greg Crawford mentioned that, last year, money was rolled over. He's not sure if it will happen again this year, but he's hopeful that it will.

***Update: Science and Technology P&P Sub-committee***

Todd Barsby consolidated the comments on this topic from the last meeting. He hasn't had a chance to circulate his findings, and he doesn't think that he'll be ready for September. Dave Bigelow commented that more time is needed and that we need a broader discussion.

***P&P Draft Terms of Reference***

This item was tabled until the next Council meeting.

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The meeting adjourned at 1:35 pm.