

Minutes – Faculty Council Meeting

Thursday, August 25, – 3:30 p.m.

CSR Conference Room, Bldg. 373, Room 206

Present: Greg Crawford (Chair), Brian Dick, Eric Demers, Mark Noyon, Gara Pruesse, Dave Bigelow, Allan Gibson, Sandra Johnstone, Duane Friesen and Greg Klimes (recording)

Regrets: Doug Corrin, Rosemarie Ganassin, Michael Girard, Tim Stokes

Approval of Agenda:

All in favour. **CARRIED.**

Faculty Council Minutes – recorder:

It was agreed that all Council members will take turns at recording minutes of the meetings, starting with Greg Klimes.

Nominations: Representation on Faculty Council:

- Students: There are a possible total of 5 students who are eligible, with one to sit on Faculty Council. A discussion was held about how to design a proper ballot system through the main VIU office, including a support person and e-mail option. Eric Demers will ask Senate for feedback. To be eligible, students interested in serving will need to indicate in which S&T program they are enrolled.
- Members at Large: It was discussed that we need a nomination process, including the term of appointment (one semester or one 1 year?).

New Students' Orientation,

Thursday, September 1 – Bldg. 356, Room 109: (9:35-9:55 a.m. and 2:30-2:55 p.m.)

It was agreed that all Council members will take turns at recording minutes of the meetings, starting with Greg Klimes. Chairs of each department agreed to be there to answer questions about their respective program. Greg Crawford will give an overview of the various S&T programs and any news updates or changes.

Discovery Days, November 8-10 (Grade 12):

Ideas will be discussed with peers in each department as to what will be presented. One idea was to have one team representing our Faculty with a presentation covering several departments. More to be

discussed at future meetings.

Discovery Days, February 21-23 (Grades 10 and 11):

Same as for Grade 12, but this session would take place during Study Days and may have a slightly different focus. Ideas are welcomed.

Information Sessions:

Like last year, the Faculty will organize and steer these sessions. The Advising Department is willing to assist with notices and school contacts, but we chose the dates and Department groupings. We need to pick dates soon (January/February) for the 2012 sessions.

Recruiting:

See information received from Joanna Hesketh, at the S&T Retreat on August 22, 2011

Sci/Tech Future Directions Committee:

Greg Crawford would like to get this group back together to move forward with discussions and ideas. Greg will step down as Chair and let someone else take on that role. A date to commence discussions will be set soon.

Information Items:

- Acting Chairs – person and department members informed?
The importance of having the Department Chair or an alternative at each meeting was discussed.
- Workloads in SAWS only.
The importance of every department submitting all their workload hours into SAWS was discussed. Excel and Word documents are fine as a supplement only.
- Faculty Council meetings:
It was discussed that, starting in 2012-13, meetings will be held the same day/time both terms. This is preferred for planning purposes and consistency of attendance at these meetings.

Topics for future discussion:

Chairs/Technicians monitoring expenditures for supplies/work orders.

Meeting adjourned at 4:30 p.m. All in favour. **CARRIED.**