

Faculty of Science and Technology

Minutes – Faculty Council Meeting

October 19, 2010

1:30 p.m.

CSR Conference Room, Bldg. 373, Room 206

Present: Greg Crawford (Chair), Doug Corrin, Duane Friesen, Jim Wilkinson, Debbie Hearn, Rosemarie Ganassin, Greg Klimes, Gara Pruesse, Tim Stokes, Eric Demers, Michael Girard, Dave Bigelow, Mark Noyon, Christine Couture (Recording)

Graduates for Approval (Fred Jacklin):

Fred explained that, since the institution has become a university, the approval process has changed. Students apply, their advisor vets the applications and then submits their support to Senate for final approval. Senate members suggested that lists be approved by Faculty Council before Senate approval. The advantage in doing this that the list is available for viewing; the disadvantage is that confirmation of the students' graduation can be delayed for up to one month. At this time, this procedure only applies to degree programs and excludes diploma programs.

Council members agreed it would be nice to see the list prior to graduation. They also requested that the list be sent for information purposes. This could be accomplished by viewing the list, but not sent electronically due to Freedom of Information regulations. Fred will find out when the lists go from being private to public information.

Motion to review the list: Doug Corrin (for information purposes and only after graduation)
Seconded: Mark Noyon

All in favour. **CARRIED.**

Approval of Agenda:

Motion to approve: David Bigelow
Seconded: Rosemarie Ganassin

All in favour. **CARRIED.**

Minutes of April 13 and 22, 2010:

Approved electronically.

Minutes of October 12, 2010:

Motion to approve: Jim Wilkinson
Seconded: Dave Bigelow

All in favour. **CARRIED.**

Dean's Report:

Greg is reviewing departments' SWOT analyses. He will meet separately with each department in the next three to four weeks for feedback. This will give everyone an opportunity to inform Greg, so he needs direction early. Proposals will be presented to upper Administration.

Senator's Report:

Senate hasn't met since the last Faculty Council meeting, so there was nothing to report.

Curriculum Committee Submissions:

Calendar changes for High School Math Prerequisites:

There is confusion at Ed Standards and, with Fred Jacklin not attending the last meeting, this issue will be revisited in November. Curriculum Committee requested that Ed Standards be involved in amending the old High School prerequisites to the new ones via a template for all affected course changes. This will be a great tool for all departments in standardizing Calendar entries.

General Electives:

The issue is that these courses are not advertised adequately. RMOT 297 (Wildlife-Human Conflict) for non-RMOT students is a good example. Prospective students wouldn't know how to find this course, unless they looked in the Calendar under RMOT. Eric Demers suggested that there be a repository in the Calendar for such courses. Fred Jacklin supports this idea. Greg Crawford mentioned it would be very important to do this, but might be difficult.

Posters were suggested as a solution to address this problem.

Greg Crawford will bring this issue to the Provost Council.

Half of Council members indicated they had a new course(s) they would be interested in advertising. Greg suggested they work on posters.

Status of Header House and possible solutions:

The Header House and its neighbouring greenhouse will be demolished in January of 2011, but Greg will seek an extension for after the end of the Spring semester. Departments that will be greatly affected are Fisheries and Aquaculture (storage and Dave Switzer's office), NREP (storage and Ed van Osch's office) and RMOT (storage). Greg needs department Chairs to identify where they store materials, and that it is a good opportunity to "clean house." The storage room in Building 359, as well as all prep rooms must also be cleaned out.

Building 385 (AERL) will eventually be demolished, so it must be emptied.

All departments are to identify what they need to keep, what they no longer need, and what would be nice to keep.

Greg asked everyone to come up with a list of questions regarding the Header House. He will then get answers from Ric Kelm.

Recruitment Procedures:

Copies of the procedures were distributed as a reminder to the Chairs. In addition, copies of the General Outline for Considering a Candidate Not Eligible to Work in Canada were distributed to the Chairs.

Greg will find out from HR whether during interviews the Selection Committee Chair can ask if the candidate has Canadian Citizenship, a work permit, etc.

Additional Topic:

First Aid Training for Students:

It was questioned whether First Aid and Transportation Endorsement was still required for technology faculty, technicians and students. Greg suggested that Health & Safety be contacted to address this issue. Earth Science faculty renew their certification every year due to field schools.

Meeting adjourned at 2:20 p.m.