

**Faculty of Science and Technology
Faculty Council Meeting
Friday, November 2, 2018
12:30 to 2:00 p.m.
ICSS Boardroom - Building 395, Room 210**

MINUTES

Present: Todd Barsby, Caroline Josefsson, Gara Pruesse, Dan Baker, Eric Demers, Brian Dick, Liz Gillis, Sandra Johnstone, Bill Beese, Samuelle Simard-Provencal

Regrets: Don Noakes, Daniela Fischer Russell, Mark Noyon, Jennifer Dawson, Jerome Lesemann, Doug Corrin, David Bigelow

Chair: Brian Dick

Approval of Agenda 12:30 pm

Additions to Agenda:

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| 4) | Managing Reserves on 1 st year courses | Todd Barsby |
| 5) | Discussion on Scope of Faculty Council and Chairs Meetings | |
| 6) | Graduate Attributes | Dan Baker |

Motion: To approve the Agenda with the additional agenda items – Gara Pruesse, 2nd Sandra Johnstone, Carried

Approval of Faculty Council Minutes – October 12, 2018

Motion: To approve the October 12, 2018 Minutes – Gara Pruesse, 2nd Eric Demers, Carried

1) Dean's Report	Daniela Fischer Russell	12:35 pm
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Deferred until next meeting.

2) Senators' Report	Gara Pruesse/Brian Dick	12:45 pm
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The Biology Honours Program was approved.

Standardized Timetabling:

- Carol has heard the concerns that were brought forward in the two meetings held the week of October 29th.
- A committee is being put together to review and provide comments on the recommendations. Patrick and Gara will be on the committee.

- Chairs would like an opportunity to meet with Patrick so that they have a better understanding of the issues that Science and Technology is facing. What can be improved so that the scheduling runs more efficiently?
- Can exceptions be made to the proposed standardized timetabling for co-hort programs?
- Software implementation is the 2nd stage of implementation.

Student Absence Policy – this is still being worked through so there is still an opportunity for feedback.

The role of Chair was passed to Gara Pruesse.

- 3) Curriculum Committee Changes
 ENGE 250 and PHYS 216 (Attachments 1 & 2) Brian Dick 1:00 p.m.

ENG 250

This course transfers to UVic ECE 250. The course change reflects UVic's current prerequisite requirement.

Motion: “To approve the proposed course change for ENGE 250 be accepted as presented.” 2nd Eric Demers, Carried

PHYS 216

There is a minor grammatical change to make the document consistent.

Motion: “To approve the proposed course change for PHYS 216 be accepted as presented.” 2nd Sandra Johnstone, Carried

The role of the Chair was passed back to Brian Dick.

- 4) Managing Reserves for 1st year courses

Discussion:

Is there a benefit for Science programs to have students declare their majors? Does this help with setting reserves for 1st year courses?

Chemistry is considering only having a couple of seats reserved for exploratory students and opening more reserves for BSc students.

Computing Science reserves for declared computing science students – there are no seats available if they don't declare.

If a student enrolls and indicates an Intent upon registration, it would be good to know that intent.

Gara is currently talking with Registration and she will bring this forward to let them know there is more interest for the BSc.

5) Scope of Faculty Council and Chairs Meetings

Our Faculty has merged Faculty Council and Chairs meetings, but other Faculties have two Committees. Is there a benefit to separating and having two separate committees?

Discussion:

- There are items that are not being brought forward that Chairs would like to discuss in a Chairs only meeting – e.g. budget and administrative items.
- Faculty Council meetings are open meetings, and the members represent the interests of the Faculty as a whole.
- Faculty Bylaws – need to be brought forward to the next all Faculty meeting in the spring. The Bylaws will be brought as an Agenda item to the Faculty Council meeting in December for review.
- The sense is that the Chairs would make-up the majority of members on Faculty Council, but would encourage other Faculty members to become members. Are we missing an opportunity to empower faculty who would want to be a member of Faculty Council?
- The Chairs will talk to their Departments to see if there is anyone who would be interested in sitting on Faculty Council. What is their impression of Faculty Council?
- Is there a way to distinguish agenda items, and split an Agenda between Faculty Council and Chairs Committee?

6) Graduate Attributes

Dan Baker

Dan received a document from CIEL that helped him map the Graduate Attributes to his courses. He will forward a copy to Jaye to circulate.

1:45 p.m.: Motion to Adjourn: Gara Pruesse, 2nd Sandra Johnstone, Carried