

**Faculty of Science and Technology  
Faculty Council Meeting  
Friday, September 14, 2018  
12:30 to 2:00 p.m.  
ICSS Boardroom - Building 395, Room 210**

**MINUTES**

**Present:** Don Noakes, Todd Barsby Daniela Fischer Russell, Caroline Josefsson, Gara Pruesse, Dan Baker, David Bigelow, Eric Demers, Samuelle Simard-Provencal, Brian Dick, Liz Gillis, Doug Corrin, Sandra Johnstone

**Regrets:** Mark Noyon, Jennifer Dawson, Jerome Lesemann, Bill Beese

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1) Approval of Agenda 12:30 pm

Any agenda items that are deferred to a future agenda will be noted on the bottom of the current agenda.

Agenda items will be numbered, and any attachments numbered accordingly.

Additional Agenda Item: Managing Intake into Science and Technology – Gara

**Motion: To Approve the Agenda with the changes – Gara Pruesse, 2<sup>nd</sup> David Bigelow, Carried**

2) Approval of Faculty Council Minutes – June 1, 2018

**Motion: To approve the June 1, 2018 Minutes – 2<sup>nd</sup> Brian Dick, Carried**

3) Dean's Report 12:35 pm

The Math and Chemistry Majors have received final approval, and marketing packages are now being worked on.

Bldg 210 – the Labs are still being worked on with an October 3<sup>rd</sup> deadline for completion. Classrooms are finished and the offices have some finishing work still to be completed. The official opening will be in mid-October

There is no word at this time what will be happening with the space in Building 360. The recommendations for that space use are currently being reviewed by Carol Stuart and Shelley Legin. They will make their recommendation to the Senior Management Group.

Total enrolment is up at VIU: 2017 – 24,200; 2018 – 24,454.

4) Senators' Report

Gara Pruesse/Brian Dick 12:45 pm

*If a student has taken a course more than once, the highest grade achieved will be used to determine GPA.* This proposal has passed first approval

If a student takes a leave of absence for one year, they won't lose their seniority for registration.

Residency Requirement – 50% of the credit for a program, has to be completed at VIU.

Graduate Attributes – our due date is the fall of 2018.

P&P meeting – the Library Strategic Plan was presented and will be going forward to Senate.

Environmental Scan – will be presented to Senate at the next meeting, and will be posted after it has been presented.

5) Fundamentals of Engineering Diploma

Brian Dick 1:00 pm

**Motion: To approve the Fundamentals of Engineering Diploma** Changes, 2<sup>nd</sup> Doug Corrin

This document rolls the current program into a more formal document. The program is changing so that students can take the program over 2 years.

**Discussion:**

What are the next stages in the development of the Program?

- Stage 2 – this will not require government approval, but is posted for external review

It is anticipated that one more course will be required that is a UVIC requirement. The course already exists, and will need to be reactivated.

The intent is to build on courses that are common to most engineering fields.

An external Advisory Council has met and will be looking at curriculum at future meetings.

**All in Favour - Carried**

6) RMOT Proposed Course & Program Changes

Liz Gillis

1:15 pm

**Motion: “To approve the proposed course and program changes as submitted.” 2<sup>nd</sup> Gara Pruesse**

Liz reviewed the documents circulated regarding the course number changes and some prerequisite updates.

The course number changes will be in place for September 2019.

**All in Favour - Carried**

7) New Program Proposal – B.Sc.Honours in Biology

Eric Demers

1:30 pm

**Motion: “To approve the New Program Proposal for the B.Sc. Honours in Biology” 2<sup>nd</sup> Gara Pruesse**

The Program Proposal for the Honours in Biology was reviewed and a grade standard of A- has been set for entry into this option, as this is an honors program with a limited number of spaces.

The requirements are:

- 126 total credits with 12 additional credits beyond the major and a BIOL 491. The 12 credits can take the place of electives.

Students will have to apply for the 491 including their grades and rationale. If there are more than 8, then the application and their academic standing will be used to determine who gets the seat.

Eric believes the numbers will be closer to 4 students, so doesn't believe waitlists will be affected.

**All in Favour - Carried**

8) Forestry Department Diploma Program Changes

Doug Corrin/  
Bill Beese

1:45 pm

**Motion: “To approve the proposed Diploma Program Changes.” 2<sup>nd</sup> Gara**

After some discussion a motion was tabled to defer the discussion further until the changes in CMS can be reviewed for the next meeting.

Eric noted that a “quick facts’ sheet similar to what Liz presented would be very helpful when reviewing Program changes.

**Additional Item:**

9) Managing intakes into Science and Tech.

Gara Pruesse

There is an ongoing concern with very long waitlists, and students in 3<sup>rd</sup> and 4<sup>th</sup> year Computing Science can't get the courses they need to graduate.

- What tools do we have to manage intakes?
- 2<sup>nd</sup> and 3<sup>rd</sup> year seats are reserved, but the problem comes when the number of declared students exceeds the number of reserved seats.
- Can this be alleviated by increasing admission requirements?

Eric suggested that the Criminology program may be a model for looking at this.

Adjourned – 2:00 p.m.